

Fall 2010-2011  
FYS 022 –Drakepedia - Building a Living Archive

Revised 9/3/10

**Instructors:** Susan Breakenridge  
(e-mail) [susan.breakenridge@drake.edu](mailto:susan.breakenridge@drake.edu)  
(office) x3994

Claudia Frazer  
[Claudia.frazer@drake.edu](mailto:Claudia.frazer@drake.edu)  
x3776

Class meets in Cowles Library 45 (12:30 – 1:45pm)  
webpage for class – <http://drakepedia.drake.wikispaces.net/>

**Course Description:**

Which Drake building was bombed by terrorists in the 70's? What returning Drake student booked a ticket on an ill-fated ocean liner called the Titanic? This seminar engages students in conducting basic historical research of and for Drake University. The class will work as a group to create Drakepedia, which will live on as a permanent and public resource. Students will uncover long-forgotten stories as they navigate the fundamental issues of historical research and writing, conduct oral histories, and explore Drake's Special Collections and the University Archives. This course would appeal to students with interests in creating wikis, online communities and collaborations, and students considering any major in the humanities as well as journalism, technology, law and education.

**Course Objectives:**

- Learning to read and evaluate historic documents
- Learning to write in different styles for appropriate audiences (academic, wikis, blogs, etc)
- Learning to prepare, conduct, and process oral histories
- Understanding the process of historical research, preservation, and archiving
- Working collaboratively on a group project which ultimately become part of the Drake archives
- Understanding legal and copyright issues when researching, writing and publishing

**Course Outcomes:** Students will

1. Read/review library agency and alumni files and create archive wiki entries in the Drakepedia wiki with the appropriate writing style and legal/ethical considerations.
2. Conduct an oral history of a Drake faculty, staff, or alum and along with a brief biography and photo of the person then archiving the project on the Drakepedia wiki with the appropriate writing style and legal/ethical considerations.
3. Work together to create a group project related to themselves to archive on the Drakepedia wiki
4. Attend 2 Drake events and write about their experiences
5. Research an alum using their information literacy skills and write an accurate, well cited biography for the Drakepedia wiki.
6. Participate in a tour of the State Historical Archives and the Salisbury House to better understand and appreciate archival processes.

**Course Resources:**

Required Text – Badke, W.B. (2008). Research strategies: Finding your way through the information fog. New York: iUniverse, Inc.

Recommend style book – APA Style Manual (6<sup>th</sup> Ed) – information about manuals and helpful online assistant found at <http://www.apastyle.org/pubmanual.html>

Writing Workshop – <http://www.drake.edu/artsci/english/workshop.html>

Additional resources – [http://en.wikipedia.org/wiki/Drake\\_University](http://en.wikipedia.org/wiki/Drake_University)

## Class Rules:

Students are welcome and encouraged to share their thoughts, opinions and experiences.

No cell phones calls/texts allowed during class – SHUT THEM OFF!!!

## Class Schedule:

Date	Topic	Reading Due	Assignments
8/24	Introduction - syllabus ; What is your experience with creating content - be it blogs, wiki, facebook, etc; Complete Knowledge Survey & Needs Assessment		Start working on your autobiography - draft due 8/27 and revision due 9/2. Should include at least 1 photo
8/26	Logging into wiki; setup accounts and look around it - include discussion of inserting photos/files on wiki	Ch. 1 (read before class)	
8/31	Discuss readings related to Wikis & autobiographies/ biographies including difference in 1st & 3rd person writing ; Jessica Lang, First Year Advisor	article: Internet encyclopaedias go head to head - PDF online under 'Course Resources & Readings'	
9/2	Activity - Look up historic items digitally & manually (Ex: TDs and Quax); Start reviewing the library resources including Heritage page; Discuss First Wiki Entry on Buildings: Ex: Cowles & Printers Marks; Howard Hall & Numbered sidewalk - agency files distributed to students		Autobiography due via your individual wiki
9/7	Library Orientation - scholarly research; Tour		Blog Entry available 9/7 due by 9/10
9/9	Library Orientation - con't; Checking historic perspective with more popular type print media (Review old journals ex: Life, Look, Time, Newsweek)	Ch. 3 & 5 (read before class)	
9/14	Peer Evaluations; Reviewing assignment for the wiki entry due 9/16		
9/16	Distribute Biography Files for later assignment ; Discuss 2nd Wiki Entry on Organizations - Work day - submitting wiki entries - questions/concerns		Wiki Entry 1 - Due - Building
9/21	Drake Marketing Dept to discuss logo and potential places to include link on Drake web pages.		Blog Entry available 9/21 due by 9/23
9/23	Exploring Oral Histories - dos/don'ts - write questions to ask alums & others associated with Drake		
9/28	Don Adams oral history		Blog Entry available 9/28 due by 10/1
9/30	How to add audio and video files to wiki; Work day		
10/5	Dean Eastman and Kevin McGarth - Primary Resources	Ch. 7 (read before class)	
10/7	Where to find supporting 'stuff' (photos, maps, artifacts) - Mark Stumme		Wiki Entry 2 - Due - Organizations
10/12	Information literacy; Google vs. valuable resources; Discussion on APA & Citations	Book - Appendix 1.6 (read before class)	Due - Initial Bio paper due; Blog Entry available 10/12 due by 10/15
10/14	Peer review of biographies ; Working on APA style	Submit your oral history candidate via email to Claudia/Susan	
10/19	NO CLASS – Fall Break		
10/21	How is the semester going?		

10/26	Tour of State Archives		
10/28	Tour of Salisbury House		Wiki Entry 3 - Due - People (Bio files)
11/2	John Smith & Blake Campbell - Drake Traditions		Blog Entry available 11/2 due by 11/5
11/4	Bart Schmidt to discuss Drake Times Delphic project & use of different formats for archives		
11/9	Look for other wikis & report about them include Wikipedia for Drake		Blog Entry available 11/9 due by 11/11
11/11	Marketing Dept update on Logo	Submit Oral History questions submitted along with their interview date if not already done	
11/16	Copyright & Ethical/Legal issues: using trademark and avoiding plagiarism	Book - Appendix 8.5 (read before class)	Blog Entry available 11/16 due by 11/19
11/18	Asking permission and fact checking		Wiki Entry 4 - Due - Traditions/events
11/23	TBD		
11/25	NO CLASS - Holiday		
11/30	Class History Work		
12/2	Class History Work		Oral History - Due
12/7	Oral History Presentations		Event Review Due no later than today
12/9	Oral History Presentations - Con't.; Class History Work		Wiki Entry 5 - Due - Artifact or choice
12/16	Final 2-3:50		Class History Project - Due

### **Assignment Details:**

**Autobiography** – 15 pts. - initial submission due 8/27; revision due 9/2 via wiki

- Content - Write a minimum of 1000 words with at least 1 appropriate photo – 4 pts.
- Organization/Development - The submission is logically presented and covers your entire life – 4 pts.
- Writing style, grammar, and articulation AND adding ‘style’ to the wiki page appearance – 4pts.
- Submitting both on time – 3 pts.

**Blog Journal** – 5 pts each – due by the Friday of each of these weeks: 9/7; 9/21; 9/28; 10/12; 11/2; 11/9; 11/16

- A topic/question will be posted on the Tuesdays of these weeks and your entry is due BY Friday of those weeks
- As a blog, you may write in 1st person and express your opinion but you may be asked to include outside sources at times which will require citation/acknowledgement.
- Write at least 200 words.

**5 – Wiki entries** [buildings (9/16), organization (10/7), people (10/28), traditions (11/18), artifacts (12/9)] –20 pts ea.

- See scoring rubric for the particular details related to each type of entry.
  - ✓ People: photo; bio; appropriate connections to other categories and other web sources
  - ✓ Buildings/Arch: photo; map location; bio of building; architect information, if relevant; name sake, if relevant; appropriate connections to other categories and other web sources
  - ✓ Organization: history; appropriate photos (present & past); interviews/quotes; appropriate connections to other categories and other web sources
  - ✓ Traditions: history; appropriate photos; interviews/quotes; appropriate connections to other categories and other web sources
  - ✓ Artifact: photo; history of the specific artifact; video, if appropriate; interviews/quotes, if appropriate; connections to other categories and other web sources

**Biography Assignment** – 15 pts. – due 10/14

- Each student will be provided an alumni file for them to review the contents and begin additional research on the specific individual on 9/23.
- Draft copies must be available on 10/14 for peer reviews during class
- This assignment is part of the Wiki entry on people and so this assignment strongly focuses on the content.
  - Initial submission - 10 pts.
  - Peer score - 3 pts.
  - Assessment of your evaluation of others - 2 pts.

Oral History Project – 15 pts (due 12/2)

- Identify a Drake Faculty/Staff/Alumni that is willing to be interviewed for an oral history and submit the candidates name to Claudia/Susan by 10/14
- Create interview questions for the interview – some may be the ones developed during class but others will need to be unique to your individual. By 11/11, submit the questions and interview date to Claudia/Susan. Note you may complete the interview prior to this date but remember to submit the questions to Claudia/Susan.
- Complete at least a 20 minute interview and capture it by video or audio.
- As part of the project submission, you will need to include a photo and a short biography of the individual as well as their interview

Oral History Presentation – 10 pts (due 12/2)

- Create a 5 minute presentation about your oral history assignment. You may discuss your experience with the projects and some highlights of the interview itself.
- You will be scored on content and presentation skills

Events Review – 10 pts due no later than 12/7 but can be submitted earlier

- Attend 2 events on campus from different categories (cultural, music, theatre, sporting)
- Write a review of the events being objective as to the quality and usefulness of the event to achieve its purpose. Include at least a paragraph reflecting on the following questions:
  - ✓ Would you attend more events of the same kind or different?
  - ✓ Do you feel more connected to Drake or the Drake community?

Class History – 20 pts (due 12/16– finals)

- As a class, determine what and how to present a history of the class (ex: class photo, bios, etc). It needs to be logical and thought out. The class has to work together on this assignment and the class will collectively receive one grade for their one submission.

**Grading:**

Due to the unique situation of having co-instructors for the course, each instructor will grade assignments based on the grading rubrics provided and then the scores will be averaged for the final grade.

Autobiography	15 pts	90-100%	A	216-240 pts
Blog	35 pts (5 pts each)	80-89%	B	192-215 pts
Biography	15 pts	70-79%	C	168-191 pts
5 Wiki Entries	100 pts (20 pts each)	60-69%	D	144-167 pts
Oral History Project	15 pts	Below 60%	F	below 143 pts
Oral History Presentations	10 pts			
Event Review	10 pts			
Class History	20 pts			
In-Class Activities/Quizzes	<u>20 pts</u>			
Total	240 pts			

**NOTE: This syllabus is tentative and subject to changes.**